

HAYWARD SPORTS CENTER – VOLUNTEER SERVICE AGREEMENT

Please read and return at registration – Thank you

The Hayward Sports Center (HSC) Volunteer Service Agreement is designed to be a winning proposition for both the families who have children enrolled in our youth ice programs and the financial health of the HSC. Without Volunteer Service, our program registration fees would need to be increased substantially to cover the cost of hiring out all work needed to run our arenas making it far too expensive for families to afford. Everyone's help is needed and greatly appreciated!

Volunteer Service Guidelines:

Please refer to grid below to determine the number of hours required per family.

MAXIMUM HOURS REQUIRED - 30 PER FAMILY	
Learn to Skate Program	0 Hours
Learn to Play Hockey 101 & 201	8 Hours
Learn to Figure Skate	8 Hours
In-House Development Leagues	15 Hours
Figure Skating – Basic Skills	15 Hours
Squirts – PeeWees – Bantams – Girls	25 Hours
Semi Private Figure Skaters	25 Hours
Private Figure Skaters	25 Hours

PLEASE NOTE
All Hockey Players who will play High School next year and Senior Figure Skaters must have hours completed by January 31st
Thank you

Volunteer hour are primarily to be worked in the concession area however, many jobs exist that are in need of volunteers. Team managers, certified coaches, skating party ice and door monitors, hockey Mom/Dad, zamboni drivers, tournament directors, tournament book, referee scheduler, registrar, equipment manager, game scheduler, jersey coordinator, snow removal, volunteer hours coordinator, cranberry fest parking and board members to name a few. If you are skilled in carpentry, plumbing, painting, electrical, etc...Please speak to Sharon Paine, we may have jobs that could use your expertise!

(Hockey Parents: hours worked for your child's tournament do not apply unless worked in the concession stand)

If you cannot personally work your hours, you may have a relative (18 or older) work them for you. These hours will only count if you personally set up the worker; they will not apply if our office staff seeks them out as a community volunteer(s).

You may have your child (16-18) work, if you work with them. No one under 18 is allowed without a parent or guardian.

You are responsible for checking the sign-up sheets located in lobby (next to phone) to register for hours. The Figure Skating Club is in charge of the Friday Night Skating Parties; however, hockey parents are encouraged to check the Figure Skating sign-up sheets for available hours. Figure Skaters are also encouraged to check hockey game and tournament hours available.

Located in the concession stand are the time cards to track hours worked. You must log your hours to ensure proper credit. If you are a team manager, hockey mom/dad, zamboni driver etc... you must also log those hours to ensure proper credit is given. You may check your time card at any time to verify your hours.

If you sign up for hours and are unable to work, it is your responsibility to find a replacement. Please do not call at the last minute or simply not show up. This leaves the concession stand short handed and creates hardship on the other volunteers.

In the event volunteers have not filled the needed time slots to man the concession, you may be called and asked to fill in. Please keep in mind the person calling is also a volunteer and is deserving of every ones cooperation and respect.

Opening and closing instructions are listed in concession area.

The fee for hours not covered will be \$12.00 per hour. We want and need workers to maintain the concession stand during games, skating parties, community skates and tournaments. If you are absolutely sure you will not be able to cover your hours, you do have the option of paying in advance at the rate of \$12.00 per hour. Paying in advance will remove your name from the phone call list and will provide the HSC with the needed revenue to hire out the hours needed.

By signing below I acknowledge that I have read and understand the Volunteer Service Policy.

As parent/guardian of _____ (child(s) name) I understand I will be required to work _____ hours of volunteer time as part of my child(s) participation in the hockey and/or figure skating programs. It is also my understanding I will be charged \$12.00 per hour for any hours not completed. I further understand I do have the option of paying my hours in advance, therefore removing my name from the volunteer list.

Please check one: _____ I will work my volunteer hours _____ I will pay in advance _____ hours X \$12.00 = _____

Signature _____ Date _____